



TRDRP 2026 Call for Applications

SmartSimple Applicant Webinar for Single Investigator Awards

Summer 2025

RGPO Contracts & Grants

rgpogrants@ucop.edu



Single Investigator Awards

- *Research Award*
- *Pilot Award*
- *New Investigator Award*
- *Postdoctoral Award*
- *Predoctoral Award*
- *Single Investigator Maternal Smoking Cessation Initiative (MSCI)*

See <https://www.trdrp.org/what-we-fund/> for more details



Key Dates & Tips

Action	Due Date
Letters of Intent (LOI) Due (Required for new & resubmissions)	Thursday, August 21, 2025 12:00 Noon PT
LOI Notification	Monday, September 8, 2025
Full Applications Due (Inclusive of Institution Approval)	Thursday, October 30, 2025 12:00 Noon PT

- All materials must be submitted through SmartSimple (rgpogrants.ucop.edu)
- [Detailed submission instructions](#) are provided at TRDRP.org and in SmartSimple
- **Start early** to become familiar with SmartSimple
- **Submit early**: No late LOIs or applications will be accepted



Accessing SmartSimple

Login to SmartSimple: <https://rgpogrants.ucop.edu/>

The screenshot shows the SmartSimple login interface. At the top left is the University of California logo. The main heading is 'Welcome to Research Grants Program Office | UCOP'. Below this is a paragraph about the RGPO's mission. Further down is another paragraph about the SmartSimple system and a link to the TRDRP website. On the right side, there is a 'Login to SmartSimple' box containing fields for 'Email:' and 'Password:', a 'Login' button, and a 'Forgot Password?' link. A red circle highlights the login fields and button, with an arrow pointing to it from a text box that says 'Returning users login here'. At the bottom left, there is a 'Principal Investigator Registration' section with a 'Register Here' button. A red circle highlights this button, with an arrow pointing to it from a text box that says 'First-time users register here'.

UNIVERSITY OF CALIFORNIA

Welcome to Research Grants Program Office | UCOP

The Research Grants Program Office (RGPO) oversees a broad grantmaking portfolio of over \$100 million a year to support research that is critical to California, the nation and the world. RGPO programs enhance University of California's research capacity and excellence, which helps attract top faculty, graduate students, government funding and companies to our state.

The SmartSimple Grants Management System is now accepting letters of intent (LOIs) and applications for the Tobacco-Related Disease Research Program (TRDRP). For information regarding the 2019 call for applications, please visit TRDRP's website at www.trdrp.org

Principal Investigator Registration

Register Here

Login to SmartSimple

Email:

Password:

Login

[Forgot Password?](#)

[Security](#)

Creating an Account on SmartSimple

<https://rgpogrants.ucop.edu>

Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click “**Forgot Password.**”

Institution Information

Instructions
Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).

* Institution Name

Contact Information

* Email

* First Name

* Last Name

* Address

* City

* Country

United States

* State / Province

-- Select One --

* Zip / Postal Code

* Telephone Number

☐ I'm not a robot


reCAPTCHA
Privacy - Terms

Submit



Preparing and Submitting an LOI

1. Click on the “**Available Funding Opportunities**” tab in top menu bar.

2. Find the row that corresponds to the award you’re interested in and click “**Apply**.”

UNIVERSITY OF CALIFORNIA

Home Available Funding Opportunities Historical Applications Grantee Instructions

Available Funding Opportunities

List of available funding opportunities below includes both open and upcoming opportunities. All times are in military time and in the Pacific Time Zone.

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#	Name	Description	Policies and Guidelines	LOI Deadline	Full Application Deadline	
1	CBCRP 2025 – Policy Initiative, Regulation of Pesticides Linked to Breast Cancer	The Pesticide Regulation Policy Initiative aims to examine what enhancements can be made to the human health risk assessment of pesticides process at the California EPA's Department of Pesticide Registration to make these evaluations more health protective especially regarding breast cancer concerns. CBCRP will fund one project with this initiative, with a maximum total direct cost budget of \$150,000 and a maximum duration of 9 months. A separate total direct cost budget of \$50,000 is available for a dissemination plan.	Policy- Pesticides- RFQ.pdf		08/07/2025 12:00:00	Info Apply

“**Applicant PI**” is responsible for initiating and submitting LOI and full application for any award type and would receive award if selected. Trainees should apply for the Predoctoral or Postdoctoral Award under their own name.

LOI Submission Steps

The screenshot displays the University of California LOI submission portal. A blue header bar at the top contains the university's name and navigation links for 'Privacy & Security', 'Jane Doe', 'Funding Opportunities', and 'Historical Applications'. A sidebar on the left offers 'Main' and 'Notes' options. The main content area is titled 'Templates and Instructions:' and features a link to 'IR_Application_Instructions.pdf' (1,919 KB - 07/18/2018 6:31pm) with a 'Preview' button. Below this is a horizontal tab bar with 'TITLE PAGE' (selected), 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'BUDGET', and 'SIGNATURE PAGE'. The 'TITLE PAGE' section includes fields for 'Application ID: T29IR0259', '* Project Title' (with a 100-character limit), '* Project Duration (year)' (a dropdown menu), '* Project Start Date' (mm/dd/yyyy), and '* Project End Date' (mm/dd/yyyy). At the bottom, three buttons are visible: 'Save Draft', 'Submit LOI' (highlighted with a red arrow), and 'Withdraw'. A red line connects the 'Download instructions' callout to the PDF link, and another red line connects the 'Click "Submit LOI"' callout to the 'Submit LOI' button.

UNIVERSITY OF CALIFORNIA

Privacy & Security Jane Doe

Funding Opportunities Historical Applications

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Main

Notes

Download instructions

Templates and Instructions:

IR_Application_Instructions.pdf
1,919 KB - 07/18/2018 6:31pm

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION BUDGET SIGNATURE PAGE

Application ID: T29IR0259

* Project Title: Please enter the project title here; no
100 characters left

* Project Duration (year): -- Select One --

* Project Start Date: mm/dd/yyyy

* Project End Date: mm/dd/yyyy

Save Draft Submit LOI Withdraw

Click the section headings to access and complete each section of the LOI.

Click "Submit LOI" to submit the LOI.

Total Files: 1

From Approved LOI to Invited Application

1. Click on “In Progress Applications.”
2. Locate the row for your submitted **TRDRP LOI**. Confirm approval of your LOI under the “**Status**” Column. Click “**Open**” to begin full application and access instructions and templates.

UNIVERSITY OF CALIFORNIA Home Available Funding Opportunities Historical Applications Grantee Instructions

My Applications +

0 In Progress Applications	1 Submitted / Under Review Applications	0 Awarded Applications	0 Assigned Actions - Signing Official
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Submitted / Under Review Applications

#	Application ID	Project Title	Type	PI Name	My Role	Status	
1	T19IP0131	STOY Test 2	High Impact Pilot Award	Jane Doe	Principal Investigator	Letter of Intent Submitted	Open



From Approved LOI to Full Application

3. Click on the “Continue to Full Application” button at the bottom of the screen to access the Full Application materials.

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Main

Notes

L22CR4382 RGPOTest CRT STOY3

Call for Application Details
Name: LFRP 2022 Collaborative Research and Training Awards
Deadline: 08/05/2021 12:00:00

Templates and Instructions:

[UC_Lab_Fees_2022_-_CRT_-_LOI_instructions.pdf](#)
912.8 KB - 03/30/2021 9:23AM

Total Files: 1

Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | SIGNATURE PAGE

Application ID: L22CR4382

* Project Title: RGPOTest CRT STOY3
82 characters left

* Project Duration (year): 3

Continue to Full Application 3

NEXT

Application Submission

Instructions can always be downloaded at the top of each page.

Templates and Instructions:



[CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
20.6 KB - 08/27/2019 12:49pm

Complete each section of the application.
("Save Draft" frequently to save entered information; review & edit as needed.)

Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | ASSURANCES | DOCUMENTATION | SIGNATURE PAGE

Application ID: B26PW1210

* Project Title: RGPOTest - CBCRP Water ST0Y1

72 characters left

* Project Duration (year): -- Select One --

* Pr

When finished, click "Submit to Signing Official."

Download templates and upload required attachments in the Documentation section.

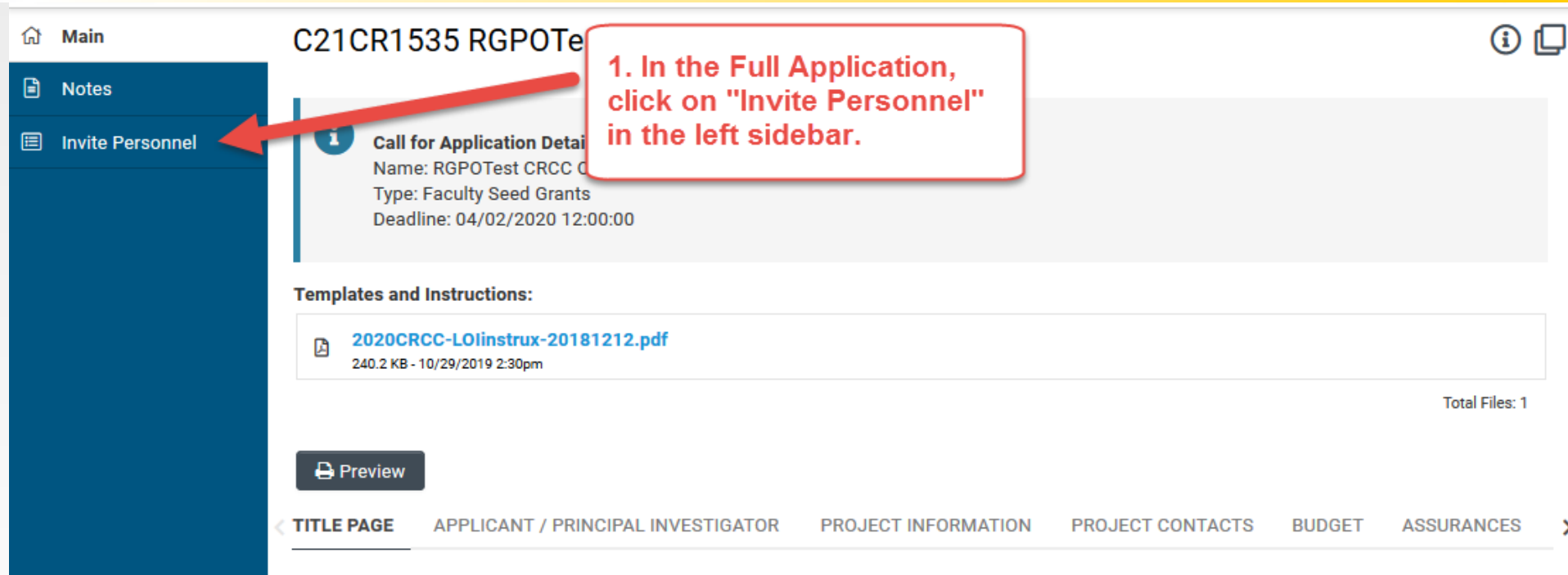
NEXT >

Save Draft

Withdraw

Submit to Signing Official

Full Application: Inviting Personnel



The screenshot shows a web application interface. On the left is a dark blue sidebar with three menu items: 'Main' (with a house icon), 'Notes' (with a document icon), and 'Invite Personnel' (with a list icon). A red arrow points from a callout box to the 'Invite Personnel' menu item. The callout box contains the text: '1. In the Full Application, click on "Invite Personnel" in the left sidebar.' The main content area has a header with 'C21CR1535 RGPOTe' and an information icon. Below the header is a section titled 'Call for Application Details' with the following text: 'Name: RGPOTest CRCC C', 'Type: Faculty Seed Grants', and 'Deadline: 04/02/2020 12:00:00'. Below this is a section titled 'Templates and Instructions:' containing a file named '2020CRCC-LOinstrux-20181212.pdf' with a size of '240.2 KB' and a date of '10/29/2019 2:30pm'. A 'Preview' button is located below the file. At the bottom of the main content area is a horizontal navigation bar with the following tabs: 'TITLE PAGE' (selected), 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', and 'ASSURANCES'.

REQUIRED for Predoctoral and Postdoctoral; Optional for Research, Pilot, New Investigator, and Single Investigator-MSCI

1. Click on “Invite Personnel”

Full Application: Inviting Personnel

The screenshot shows the 'C21CR1535 RGPOTest CRCC v1' application page. On the left is a dark blue sidebar with navigation links: 'Main', 'Notes', and 'Invite Personnel'. The main content area has a header 'C21CR1535 RGPOTest CRCC v1' and an 'Add Personnel' section. This section includes an information icon, a text block explaining the invitation process, and a 'PI Assistant' role description. Below this is a table with columns: Prefix, First Name, Last Name, Email, Role, and Status. A red arrow points to a '+' button at the bottom left of the table. At the bottom of the main area are 'Save' and 'Invite' buttons. A red callout box with white text points to the '+' button, stating: '2. Click the plus button to give an individual access to the application in SmartSimple.'

2. Click the “+” button to provide access to the following roles on the SmartSimple application:

- **Referee or Mentor Referee:** *Required for Predoctoral and Postdoctoral awards*; Submit a blinded letter of reference in support of the Applicant (min. 1 Mentor Referee and 2 Referees required)
- **PI Assistant:** can edit and submit a completed application
- **Co-Investigator:** View only

3. Enter the individual’s name and email address.

4. Repeat as needed.

5. Click ‘Invite’ to send out invitation emails.

Inviting Personnel (Predocs & Postdocs)

Referee's View

Assigned Actions +

0
Deliverables

1
Pending Letters of Reference

0
Pending Subcontracts

0
Grant Agreements for Review

0
Pending Project Contributions

Letter of Reference - T32FT4587 RGPOTEST stoy FT 1

i Letter of Reference Instructions:

Please upload a letter of reference for the project RGPOTEST stoy FT 1 prepared by Jane Doe 4.

You are advised to submit the letter [one](#)

***** Letter of Reference

Please upload a letter of reference. This file will only



Save Draft

Submit

Cancel

Referees should click the icon to select and upload a PDF letter.

Then click Submit.

Project Contacts: Check Status of Letters of Reference (Predocs & Postdocs)

▼ Letters of Reference

Please invite individuals providing blinded letters of reference (referees) using the Invite Personnel tab on the left. The status of letter submission will only populate below after your referee(s) accepted your invitation.

#	Owner	Role	Created Date	Status	Submitted Date
1	Jane Smith Referee	Referee	2021-09-02	Submitted	2021-09-02
2	John Doe	Mentor Referee	2021-09-02	Draft	

1. Click the Project Contacts tab and scroll to the Letters of Reference section.
2. Once a letter is submitted, its status will change from Draft to Submitted.
3. This section should have at least three entries (1 Mentor Referee + 2 Referees) with the status of “Submitted” **before** you submit the application to your Signing Official.

Note: Referees’ names will appear in this section only after they have accepted the invitation. If you don’t see their name here, double check the Invite Personnel tab to confirm their acceptance status and contact them outside of SmartSimple if necessary.



Project Contacts: Institution Contacts & Project Personnel

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION **PROJECT CONTACTS** BUDGET ASSURANCES DOCUMENTATION SIGNATURE PAGE

▼ Institution Contacts

The Institution Contacts designated on the Budget tab will appear below. Please go to the Budget to add or update your contacts.

Principal Investigator	PI Institution	Signing Official	Fiscal Contact	Contracts and Grants Contact
Jane Doe 4	MERCY HOUSING CALIFORNIA	Signing Official - [REDACTED]@gmail.com	John Doe Fiscal - [REDACTED]@gmail.com	CandG Administrator [REDACTED]@gmail.com

Institution Contacts are read-only from entries on the Budget tab

👤 Enter Project Personnel

First Name	Last Name	Email Address	Degrees	Title	Department	Institution	Role on Project	% Effort	Institution Type	Out-of-State Effort?	PI/Co-PI	Upload Biosketch	Biosketch
Jane	Doe	jane@fake.com	PhD	Postdoctoral Researcher	Biology	UC Berkeley	Applicant Principal Investigator	75	Academic/Research Institution	No	Jane Doe 4	Upload	Biosketch_Applicant_PI_on_Project_Personnel.pdf
Mary	Jones	mary@fake.com	PhD	Professor	Biology	UC Berkeley	Research Advisor	0	Academic/Research Institution	No	Jane Doe 4	Upload	Biosketch_Test_Upload.pdf

Project Personnel – List all personnel involved in your project and upload required biosketches. List yourself as the Applicant Principal Investigator.

Budget tab

Templates and Instructions:

Click the Budget tab

Click "Open" to start entering information

← TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS **BUDGET** ASSI >

Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
Open	Jane Doe 2 - MERCY HOUSING CALIFORNIA	\$141,750	\$42,225	\$183,975
Total		\$141,750	\$42,225	\$183,975

← BACK NEXT >

Save Draft Withdraw ☒ Submit to Signing Official

Budget tab – Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.” Then click “Add Signing Official.”

INSTITUTION CONTACTS BUDGET SUMMARY BUDGET DETAILS SUBCONTRACTS

*** Signing Official**

This should identify the individual who is authorized to act for the Applicant Organization, and who will serve as the liaison to the grantor on official grant administration.

Search and select ?

*** Fiscal Contact**

This should identify the individual at the Applicant Organization who will serve as the authorized representative of the Applicant Organization.

Search and select ?

*** Contracts and Grants Contact**

This should identify the individual in the Applicant Organization's Contracts and Grants Office, or the individual who will serve as the liaison to the grantor on official grant administration.

Search and select ?

Can't find the contact you're looking for?

☒ Can't find Signing Official

☐ Can't find Fiscal Contact

☐ Can't find Contracts and Grants Contact

Add Signing Official

Budget tab – Editing the budget

Refer to the [TRDRP Call for Applications Appendix C](#) for detailed cost and expense guidelines

The screenshot shows the 'Budget' tab of the 'Translational Research Award Application'. At the top left, a button labeled '↑ Back to Application' is circled in red. Below this is a 'Budget Instructions' section with an information icon and text: 'Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.' A horizontal navigation bar contains four tabs: 'INSTITUTION CONTACTS', 'BUDGET SUMMARY', 'BUDGET DETAILS', and 'SUBCONTRACT BUDGET DETAILS'. The 'SUBCONTRACT BUDGET DETAILS' tab is circled in red. Below the tabs, a message says 'Please click the Edit Budget button below to enter your budget information.' Below this message, a button labeled '✎ Edit Budget' is circled in red. The main content area shows 'Jane Doe 1 - MERCY HOUSING CALIFORNIA' and a 'Budget Summary' section. At the bottom right, there are two buttons: 'Save Draft' and 'Budget Complete'. A red arrow points from a text box to the 'Budget Complete' button.

Translational Research Award Application » **Budget**

↑ Back to Application

Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

INSTITUTION CONTACTS **BUDGET SUMMARY** BUDGET DETAILS **SUBCONTRACT BUDGET DETAILS**

Please click the Edit Budget button below to enter your budget information.

✎ Edit Budget

~~Jane Doe 1~~ - MERCY HOUSING CALIFORNIA

Budget Summary

Save Draft Budget Complete

Click “Budget Complete” after you have entered all the necessary budget figures and justification notes



Budget tab – Editing the Budget

Refer to the [TRDRP Call for Applications Appendix C](#) for detailed cost and expense guidelines

Scroll down to
“Personnel Costs.”
Click “+” to add a new
row.

Entries will populate
in the budget
summary at the top of
the page.

Enter budget
justification.

Repeat for all budget
categories.

Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click “+” to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00 The total direct cost maximum is: \$750,000.00

	Year 1	Total
Personnel Costs	\$2,000	\$2,000
Student Tuition Fees, Graduate Student Stipends	\$0	\$0
Other Project Expenses	\$0	\$0
Equipment	\$0	\$0
Travel Expenses	\$0	\$0
Subcontracts	\$0	\$0
Service Contracts and Consultants	\$0	\$0
Direct Costs	\$2,000	\$2,000
Modified Total Direct Costs (MTDC)	\$2,000	\$2,000
Indirect Costs (IDC) Total	\$0	\$0
Total Expenses	\$2,000	\$2,000

1. Personnel Costs (Salary and Fringe)

Salaries and Fringe Benefits	Year1	Total
Salary 1	\$2,000	\$2,000
	\$2,000	\$2,000

+

For each person supported by this grant, describe their contribution to the project.

Justification

Save Clear Close

Documentation - Downloading & Uploading Templates

The screenshot displays the TRDRP application portal for California. The top navigation bar includes links for Home, Available Funding Opportunities, and Historical Applications. A left sidebar contains a 'Logs' dropdown and a menu with 'Main', 'Notes', and 'Invite Personnel'. The main content area is titled 'T35KT9343 - Doe 4 - rgptest sam kt'. Below this, a 'Templates and Instructions' section shows a PDF file named 'TRDRP_Key_Dates_and_Links_to_Submission_Details.pdf' (144.6 KB, dated 06/04/2024 3:35 PM). A 'Preview' button is located below the file. A horizontal navigation bar contains several tabs: 'TITLE PAGE', 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', 'ASSURANCES', 'DOCUMENTATION' (which is circled in red), and 'SIGNATURE PAGE'. Below the navigation bar, the 'Application Instructions and Templates' section provides a link to download 'Application Instructions'. Under the 'Templates' heading, there are links for 'Appendix List and Attachments*', 'Community Engagement*', 'Human Subjects Accrual*', 'Research Plan*', 'Facilities*', and 'Vertebrate Animals*'. A section titled '* Research Plan' instructs users to upload their research plan using an upload button. At the bottom, there is a file upload area with the text 'Drop files here or browse files' and a note: 'Maximum file size: 2 GB | Allowed file types: PDF'.



Submit to Signing Official

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Main

Notes

Invite Personnel

Call for Application Details
Name: TRDRP 2019A - High Impact Pilot Award
Type: High Impact Pilot Award
Deadline: 09/27/2018 12:00:00

Templates and Instructions:

 **IP_Application_Instructions.pdf**
1,916 KB - 07/18/2018 6:32pm

Total Files: 1

 Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

*** Applicant Signature**

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

☒ I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

*** Applicant Electronic Signature (Type in your full legal name)**

Jane Doe

*** Date**

07/19/2018

Save Draft Withdraw **Submit to Signing Official**

Confirming Submission to TRDRP

The screenshot shows the top navigation bar of the University of California SmartSimple portal. It includes links for 'Home', 'Available Funding Opportunities', and 'Historical Applications'. Below this, the 'My Applications' section displays three tiles: 'In Progress Applications' (0), 'Submitted / Under Review Applications' (1), and 'Awarded Applications' (0). A red arrow points from the 'Submitted / Under Review Applications' tile to a red-bordered text box on the right.

Application Status	Count
In Progress Applications	0
Submitted / Under Review Applications	1
Awarded Applications	0

After the Signing Official has submitted the application:

- Applicant PI and Signing Official will receive a confirmation email.
- Applicant PI will be able to access a read-only copy of the application under the "Submitted/Under Review Applications" tile in SmartSimple

Applicant Support

- Contacts
 - **Programmatic guidance:** TRDRP@ucop.edu or appropriate program officer
 - **SmartSimple guidance:** RGPOgrants@ucop.edu
- Visit TRDRP website for the 2026 Call for Applications and related information ([TRDRP.org](https://trdrp.org))
- Log in to [SmartSimple](https://rgpogrants.ucop.edu) (<https://rgpogrants.ucop.edu>) to download detailed submission instructions.

