



TRDRP 2026 Call for Applications

SmartSimple Applicant Webinar for Partnered Awards

Summer 2025

RGPO Contracts & Grants
rgpogrants@ucop.edu



Partnered Awards

- *Community Partnered Participatory Research Award (CPPRA)*
 - *Full Award*
 - *Pilot Award*
- *Partnered Maternal Smoking Cessation Initiative (MSCI) Award*
- *Smoke- and Vape-Free Scholars Initiative (SVFSI) Program Award*

See <https://www.trdrp.org/what-we-fund/> for more details



Key Dates & Tips

Action	Due Date
Letters of Intent (LOI) Due (Required for new & resubmissions)	Thursday, August 21, 2025 12:00 Noon PT
LOI Notification	Monday, September 8, 2025
Full Applications Due (Inclusive of Institution Approval)	Thursday, October 30, 2025 12:00 Noon PT

- All materials must be submitted through SmartSimple (rgpogrants.ucop.edu)
- [Detailed submission instructions](#) are provided at TRDRP.org and in SmartSimple
- **Start early** to become familiar with SmartSimple
- **Submit early**: No late LOIs or applications will be accepted



Accessing SmartSimple

Login to SmartSimple: <https://rgpogrants.ucop.edu/>

The screenshot shows the SmartSimple login interface. At the top left is the University of California logo. The main heading is 'Welcome to Research Grants Program Office | UCOP'. Below this is a paragraph about the RGPO's mission. Further down is another paragraph about the SmartSimple system and a link to the TRDRP website. On the right side, there is a 'Login to SmartSimple' box containing fields for 'Email:' and 'Password:', a 'Login' button, and a 'Forgot Password?' link. A red circle highlights the login fields and button, with an arrow pointing to it from a text box that says 'Returning users login here'. At the bottom left, there is a 'Principal Investigator Registration' section with a 'Register Here' button. A red circle highlights this button, with an arrow pointing to it from a text box that says 'First-time users register here'.

UNIVERSITY OF CALIFORNIA

Welcome to Research Grants Program Office | UCOP

The Research Grants Program Office (RGPO) oversees a broad grantmaking portfolio of over \$100 million a year to support research that is critical to California, the nation and the world. RGPO programs enhance University of California's research capacity and excellence, which helps attract top faculty, graduate students, government funding and companies to our state.

The SmartSimple Grants Management System is now accepting letters of intent (LOIs) and applications for the Tobacco-Related Disease Research Program (TRDRP). For information regarding the 2019 call for applications, please visit TRDRP's website at www.trdrp.org

Principal Investigator Registration

Register Here

Login to SmartSimple

Email:

Password:

Login

[Forgot Password?](#)

[Security](#)

Creating an Account on SmartSimple

<https://rgpogrants.ucop.edu>

Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click “**Forgot Password.**”

Institution Information

Instructions
Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).

* Institution Name

Contact Information

* Email

* First Name

* Last Name

* Address

* City

* Country

United States

* State / Province

-- Select One --

* Zip / Postal Code

* Telephone Number

☐ I'm not a robot


reCAPTCHA
Privacy - Terms

Submit



Preparing and Submitting an LOI

1. Click on the **“Available Funding Opportunities”** tab in top menu bar.
2. Find the row that corresponds to the award you’re interested in and click **“Apply.”**

UNIVERSITY OF CALIFORNIA

Home Available Funding Opportunities Historical Applications Grantee Instructions

Available Funding Opportunities

List of available funding opportunities below includes both open and upcoming opportunities. All times are in military time and in the Pacific Time Zone.

1-1 of 1

#	Name	Description	Policies and Guidelines	LOI Deadline	Full Application Deadline
1	CBCRP 2025 – Policy Initiative, Regulation of Pesticides Linked to Breast Cancer	The Pesticide Regulation Policy Initiative aims to examine what enhancements can be made to the human health risk assessment of pesticides process at the California EPA’s Department of Pesticide Registration to make these evaluations more health protective especially regarding breast cancer concerns. CBCRP will fund one project with this initiative, with a maximum total direct cost budget of \$150,000 and a maximum duration of 9	Policy- Pesticides- RFQ.pdf	08/07/2025 12:00:00	Info Apply

**One partner (Applicant PI) is required for LOI submission.
The other partner (Co-PI) must contribute at the full application stage.**

LOI Submission Steps

UNIVERSITY OF CALIFORNIA

Privacy & Security Jane Doe

Outstanding Opportunities Historical Applications

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Main

Notes

Download instructions

Templates and Instructions:

IR_Application_Instructions.pdf
1,919 KB - 07/18/2018 6:31pm

Click the section headings to access and complete each section of the LOI.

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION BUDGET SIGNATURE PAGE

Application ID: T29IR0259

* Project Title: Please enter the project title here; no
100 characters left

* Project Duration (year): -- Select One --

* Project Start Date: mm/dd/yyyy

* Project End Date: mm/dd/yyyy

Click "Submit LOI" to submit the LOI.

Save Draft Submit LOI Withdraw

Total Files: 1

From Approved LOI to Invited Application

1. Click on “In Progress Applications.”
2. Locate the row for your submitted **TRDRP LOI**. Confirm approval of your LOI under the “**Status**” Column. Click “**Open**” to begin full application and access instructions and templates.

UNIVERSITY OF CALIFORNIA Home Available Funding Opportunities Historical Applications Grantee Instructions

My Applications +

0 In Progress Applications

1 Submitted / Under Review Applications

0 Awarded Applications

0 Assigned Actions - Signing Official

Submitted / Under Review Applications

#	Application ID	Project Title	Type	PI Name	My Role	Status	
1	T19IP0131	STOY Test 2	High Impact Pilot Award	Jane Doe	Principal Investigator	Letter of Intent Submitted	Open



From Approved LOI to Full Application

3. Click on the “Continue to Full Application” button at the bottom of the screen to access the Full Application materials.

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Main

Notes

L22CR4382 RGPOTest CRT STOY3

Call for Application Details
Name: LFRP 2022 Collaborative Research and Training Awards
Deadline: 08/05/2021 12:00:00

Templates and Instructions:

[UC_Lab_Fees_2022_-_CRT_-_LOI_instructions.pdf](#)
912.8 KB - 03/30/2021 9:23AM

Total Files: 1

Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | SIGNATURE PAGE

Application ID: L22CR4382

* Project Title: RGPOTest CRT STOY3
82 characters left

* Project Duration (year): 3

Continue to Full Application

3

NEXT

Application Submission

Instructions can always be downloaded at the top of each page.

Templates and Instructions:



[CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
20.6 KB - 08/27/2019 12:49pm

Complete each section of the application.
("Save Draft" frequently to save entered information; review & edit as needed.)

Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | ASSURANCES | DOCUMENTATION | SIGNATURE PAGE

Application ID: B26PW1210

* Project Title: RGPOTest - CBCRP Water ST0Y1

72 characters left

* Project Duration (year): -- Select One --

* Pr

When finished, click "Submit to Signing Official."

Download templates and upload required attachments in the Documentation section.

NEXT >

Save Draft

Withdraw

Submit to Signing Official

Full Application: Inviting Personnel

1. In the Full Application, click on "Invite Personnel" in the left sidebar.

1. Click on "Invite Personnel"



Full Application: Inviting Personnel

C21CR1535 RGPOTest CRCC v1

Add Personnel
Please input basic contact information First Name, Last Name, Email, and Role. The Status column is triggered allowing the invited contact to accept or decline the invitation. The Status column is defined below. Once accepted personnel will be granted access (Roles and access are defined below).

PI Assistant: User can View/Edit/Submit the application.

Prefix	First Name	Last Name	Email	Role	Status

Save **Invite**

2. Click the plus button to provide access to the following roles on the SmartSimple application:
 - **Co-Principal Investigator:** Required; Has edit access to full application, generates Co-PI's own prime-level budget
 - **PI Assistant:** can edit and submit a completed application
 - **Co-Investigator:** View only
3. Enter the individual's name and email address.
4. Repeat as needed.
5. Click 'Invite' to send out invitation emails.

Confirming Addition of Co-PI

T32CR4578 RGPOTEST TRDRP 2022 STOY CPPRA Pilot 1

TITLE PAGE

APPLICANT / PRINCIPAL INVESTIGATOR

PROJECT INFORMATION

PROJECT CONTACTS

BUDGET

ASSURANCES

DOCUMENTATION

Applicant Last Name: Doe 4

Applicant First Name: Jane

Applicant Institution: MERCY HOUSING CALIFORNIA

Email: [REDACTED]

Address: 555 Fifth Avenue

Phone: (555) 555-5555

Web Address:

ORCID ID:

Applicant PI
Information

Degrees:

Applicant Last Name: Smith 3

Applicant First Name: Bob

Applicant Institution: RGPOTest University 1 (a UC institution)

Email: [REDACTED]

Address:

Phone: (555) 555-5555

Co-PI Information



Budget tab with Multiple Budgets

T32CR4578 RGPOTEST TRDRP 2022 STOY CPPRA Pilot 1



Preview

TITLE PAGE

APPLICANT / PRINCIPAL INVESTIGATOR

PROJECT INFORMATION

PROJECT CONTACTS

BUDGET

ASSURANCES

DOCUMENTATION

SIGNATURE PAGE

Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
Open	Jane Doe 4 - MERCY HOUSING CALIFORNIA	\$100,000	\$500	\$100,500
Open	Bob Smith 3 - RGPOTest University 1 (a UC institution)	\$75,000	\$0	\$75,000
Total		\$175,000	\$500	\$175,500

Applicant PI budget

Co-PI budget

Check the Total Direct Costs against allowable budget cap



Budget tab

Click the Budget tab

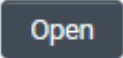
Click "Open" to start entering information

Templates and Instructions:

 [CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
20.6 KB - 08/27/2019 12:49pm

VESTIGATOR PROJECT INFORMATION PROJECT CONTACTS **BUDGET** ASSI >

Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
	Jane Doe 2 - MERCY HOUSING CALIFORNIA	\$141,750	\$42,225	\$183,975
Total		\$141,750	\$42,225	\$183,975

< BACK NEXT >

Save Draft Withdraw ☒ Submit to Signing Official

Budget tab – Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates. If you cannot find their name in the list, click “Can’t find Signing Official”, then click “Add Signing Official.”

INSTITUTION CONTACTS BUDGET SUMMARY BUDGET DETAILS SUBCONTRACTS

*** Signing Official**

This should identify the individual who is authorized to act for the Applicant Organization, and who will serve as the liaison to the grantor on official grant administration.

Search and select ?

*** Fiscal Contact**

This should identify the individual at the Applicant Organization who will serve as the authorized representative for the Applicant Organization.

Search and select ?

*** Contracts and Grants Contact**

This should identify the individual in the Applicant Organization's Contracts and Grants Office, or the individual who will serve as the liaison to the grantor on official grant administration.

Search and select ?

Can't find the contact you're looking for?

☒ Can't find Signing Official

☐ Can't find Fiscal Contact

☐ Can't find Contracts and Grants Contact

Add Signing Official



Budget tab – Editing the Budget

Translational Research Award Application » **Budget**

[↑ Back to Application](#)

Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

INSTITUTION CONTACTS **BUDGET SUMMARY** BUDGET DETAILS **SUBCONTRACT BUDGET DETAILS**

Please click the Edit Budget button below to enter your budget information.

[✎ Edit Budget](#)

Jane Doe 1 - MERCY HOUSING CALIFORNIA

Budget Summary

[Save Draft](#) [Budget Complete](#)

Click “Budget Complete” after you have entered all the necessary budget figures and justification notes.

Budget tab – Editing the Budget

Refer to the [TRDRP Call for Applications Appendix C](#) for detailed cost and expense guidelines

Scroll down to
“Personnel Costs.”
Click “+” to add a new
row.

Entries will populate
in the budget
summary at the top of
the page.

Enter budget
justification.

Repeat for all budget
categories.

Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click “+” to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00 The total direct cost maximum is: \$750,000.00

	Year 1	Total
Personnel Costs	\$2,000	\$2,000
Student Tuition Fees, Graduate Student Stipends	\$0	\$0
Other Project Expenses	\$0	\$0
Equipment	\$0	\$0
Travel Expenses	\$0	\$0
Subcontracts	\$0	\$0
Service Contracts and Consultants	\$0	\$0
Direct Costs	\$2,000	\$2,000
Modified Total Direct Costs (MTDC)	\$2,000	\$2,000
Indirect Costs (IDC) Total	\$0	\$0
Total Expenses	\$2,000	\$2,000

1. Personnel Costs (Salary and Fringe)

Salaries and Fringe Benefits	Year1	Total
Salary 1	\$2,000	\$2,000
	\$2,000	\$2,000

+

For each person supported by this grant, describe their contribution to the project.

Justification

Save Clear Close

Documentation - Downloading & Uploading Templates

The screenshot displays the TRDRP application portal interface. The top navigation bar includes 'CALIFORNIA', 'Home', 'Available Funding Opportunities', and 'Historical Applications'. A left sidebar contains 'Logs', 'Main', 'Notes', and 'Invite Personnel'. The main content area is titled 'T35KT9343 - Doe 4 - rgptest sam kt'. Below this, a 'Templates and Instructions' section shows a PDF file 'TRDRP_Key_Dates_and_Links_to_Submission_Details.pdf' (144.6 KB, 06/04/2024 3:35 PM). A 'Preview' button is visible. A horizontal navigation bar includes 'TITLE PAGE', 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', 'ASSURANCES', 'DOCUMENTATION' (highlighted with a red circle), and 'SIGNATURE PAGE'. Below this, the 'Application Instructions and Templates' section provides links to download 'Application Instructions' and lists various templates: 'Appendix List and Attachments*', 'Community Engagement*', 'Human Subjects Accrual*', 'Research Plan*', 'Facilities*', and 'Vertebrate Animals*'. A section for the 'Research Plan' includes an upload instruction and a file upload area with the text 'Drop files here or browse files' and 'Maximum file size: 2 GB | Allowed file types: PDF'.



Submit to Signing Official – Co-PI

B26BB1411 RGPO Test CBCRP CRC Pilot 📄

Templates and Instructions:

 [CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
21.3 KB - 10/18/2019 3:56pm

Total Files: 1

 Preview

[← IT / PRINCIPAL INVESTIGATOR](#) [PROJECT INFORMATION](#) [PROJECT CONTACTS](#) [BUDGET](#) [ASSURANCES](#) [DOCUMENTATION](#) **SIGNATURE PAGE**

*** Co-PI Institution Signature Documents**

Download the [Signature Page for Non-Submitting Institutions](#). Obtain the required ink signatures and upload a scanned copy here. A separate signed Signature Page must be uploaded for each non-submitting institution.

Submit to Signing Official – Submitting Applicant PI

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Main

Notes

Invite Personnel

Call for Application Details
Name: TRDRP 2019A - High Impact Pilot Award
Type: High Impact Pilot Award
Deadline: 09/27/2018 12:00:00

Templates and Instructions:

[IP_Application_Instructions.pdf](#)
1,916 KB - 07/18/2018 6:32pm

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

*** Applicant Signature**

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

☒ I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

*** Applicant Electronic Signature (Type in your full legal name)**

Jane Doe

*** Date**

07/19/2018

Save Draft Withdraw **Submit to Signing Official**

Confirming Submission to TRDRP

The screenshot shows the top navigation bar of the University of California SmartSimple portal. The navigation bar includes links for Home, Available Funding Opportunities, Historical Applications, and Grant Instructions. Below the navigation bar, the 'My Applications' section is displayed, showing three tiles: 'In Progress Applications' (0), 'Submitted / Under Review Applications' (1), and 'Awarded Applications' (0). A red arrow points from the 'Submitted / Under Review Applications' tile to a red-bordered box containing text and a list of bullet points.

Application Status	Count
In Progress Applications	0
Submitted / Under Review Applications	1
Awarded Applications	0

After the Signing Official has submitted the application:

- Applicant PI, Co-PI, and Signing Official will receive a confirmation email.
- Applicant PI will be able to access a read-only copy of the application under the "Submitted/Under Review Applications" tile in SmartSimple

Applicant Support

- Contacts
 - **Programmatic guidance:** TRDRP@ucop.edu or appropriate program officer
 - **SmartSimple guidance:** RGPOgrants@ucop.edu
- Visit TRDRP website for the 2026 Call for Applications and related information ([TRDRP.org](https://trdrp.org))
- Log in to [SmartSimple](https://rgpogrants.ucop.edu) (<https://rgpogrants.ucop.edu>) to download detailed submission instructions.

