



TRDRP 2024 Call for Applications

Applicant Informational Webinar

July 26, 2023

Overview

Programmatic Overview

- TRDRP Overview and Mission
- Highlights of the 2024 Call for Applications
- Key dates, Grant Types and Scoring Criteria
- Key Guidance to Applicants

Overview of Application System

- Navigating SmartSimple

Q&A

See <https://trdrp.org/funding-opportunities/> for more details

TRDRP's Mission:

We transform tobacco taxes into cutting edge research to reduce commercial tobacco use and tobacco-related diseases and to inform public policy that benefits California's diverse populations.

Proposition 99: The Tobacco Tax and Health Protection Act of 1988

- 25¢ per pack cigarette surtax for cessation, prevention, and research
- 5¢ of each \$1 collected supports tobacco-related research



Proposition 56: The California Healthcare, Research and Prevention Tobacco Tax Act of 2016

- Increased the retail tax on tobacco products by \$2
- To expand research into the causes, early detection, and effective treatment, care, prevention, and potential cure of all types of cancer, cardiovascular and lung disease, oral disease, and tobacco-related diseases to ultimately save lives, and as a result, enhance the economy of the state.



TRDRP: One of three California tobacco control programs



Health Promotion/Treatment
CA Dept. of Public Health



Prevention
CA Dept. of Education



Research
Univ. of California, TRDRP

Campaign to prepare and transition communities to end the tobacco epidemic by 2035.

- Advance research toward effective, culturally-tailored cessation strategies for all Californians*
- Advance research toward effective therapies for all Californians with tobacco-related diseases*
- Continue to study the effects of nicotine and other tobacco product constituents on the body*

Key Dates

| | |
|---|--|
| Cycle | Core, Tobacco Policy Research Center, and Community-Based Participatory Research Awards |
| Call Opens | Friday, June 30, 2023 |
| LOI Submission Deadline | Thursday, August 24, 2023 NOON PT |
| Invitation to Full Application Announced | Thursday, August 31, 2023 |
| Applications Due | Thursday, October 26, 2023 NOON PT |
| Applicants Notified | April 2024 |
| Awards Start | July 1, 2024 |

2024 Call for Applications: Highlights

- Submission of a Letter of Intent (LOI) is required for all award types (including resubmissions)
- All applications must clearly address tobacco use prevention, cessation, or tobacco-related disease
- Biomedical studies should focus on diseases that are causally linked to tobacco use
- Predoctoral and Postdoctoral Award annual direct cost caps have been raised
- Refer to Appendix E is a resource for applicants that we recommend you consult early and often
- **Applicants are required to follow all instructions and submit ALL required forms to avoid administrative rejection***

*Please note TRDRP templates are updated annually. Instructions/documents are found in SmartSimple which are provided once invitation to submit full application have been sent.

Current Research Priorities

- Research questions in support of the Endgame Policy Platform (Appendix A of Core Call for Applications)
- Social and behavioral prevention and treatment
- State and local tobacco control policy research
- Tobacco related diseases
 - Cancer treatment and biology*
 - Cardiovascular and cerebrovascular diseases
 - Oral diseases and dental health*
 - Pulmonary biology and lung diseases
 - Other tobacco-related health effects
- Environmental exposure and toxicology
- Neuroscience of nicotine addiction and treatment

**Lung cancer research should focus on diseases that are strongly correlated with tobacco product use, i.e. small cell lung cancer (SCLS).*

**Research on Oral Cavity and Pharyngeal Cancers should focus on diseases that are strongly correlated with tobacco product use (i.e. Human Papilloma Virus-negative cancers)*

Community Engagement

- A community engagement and communications plan is expected to be integrated into all Core award mechanisms at a level appropriate to the type of research being proposed
- Scientific Meetings ≠ Community Engagement
- Funds may be included in the project budget.
- Include physically distanced, contact-free, or virtual options.



TRDRP Grant Types: Independent Research

| Grant Mechanism | Maximum Award/Year (Direct Cost) | Maximum Award Duration (Years) | Purpose of Award |
|------------------------|----------------------------------|--------------------------------|--|
| Research Award | \$300,000 | 3 | To conduct research based on preliminary data that will achieve or advance work of high impact within one or more stated research priorities |
| Pilot Award | \$250,000 | 2 | To gather preliminary data or demonstrate proof-of-principle with potential for high impact within one or more stated research priorities |
| New Investigator Award | \$200,000 | 3 | To support and enable new investigators to initiate an independent research program with potential for high impact within one or more stated research priorities |

Scoring & Review Criteria

Research Award; Pilot Award; New Investigator Award

- Standard NIH scoring system that is based on the 1-9 scale
- Each application is scored on these criteria:

Criteria Set-1 (30% scoring weight)

- Responsiveness to intent of the award type
- Tobacco-relatedness
- Innovation

Criteria Set-2 (50% scoring weight)

- Significance
- Approach
- Near-term leveraging potential (Pilot & New Investigator Awards)

Criteria Set-3 (20% scoring weight)

- Investigators (New Investigator Awards: status & research team)
- Environment
- Community engagement

See Appendix E of the 2024 Call for Applications for detailed instructions to assist applicants in communicating clearly with peer reviewers

TRDRP Grant Types: Training

| Grant Mechanism | Max Stipend /Year | Institutional Allowance* /Year | Max Award Duration (Years) | Purpose of Award |
|---------------------------|------------------------------------|--------------------------------|----------------------------|--|
| Postdoctoral Award | Up to \$70,000 at least 75% effort | \$38,000 | 3 | Support the mentored training of postdoctoral investigators with clear and direct commitment to and potential for contributing to the advancement of one or more stated research priorities. |
| Predoctoral Award | Up to \$60,000 at least 75% effort | \$4,400 | 3 | Support the mentored training of predoctoral students with clear and direct commitment to and potential for contributing to the advancement of one or more stated research priorities. |

**to help defray the cost of expenses such as health insurance, medical liability or other special insurance, research supplies, equipment, courses and educational materials, project related travel, and travel to scientific meetings*

Note: Predoctoral applicants may budget for full tuition and fee costs up to \$50,000, consistent with relevant collective bargaining agreements. Documentation should be included in the budget justification.

Scoring & Review Criteria

Postdoctoral Award & Predoctoral Award

- Standard NIH scoring system that is based on the 1-9 scale
- Each application is scored on these criteria:

Criteria Set-1 (50% scoring weight)

- Qualifications of the applicant
- Mentoring plan

Criteria Set-2 (25% scoring weight)

- Mentor's qualifications and commitment
- Environment
- Community engagement

Criteria Set-3 (25% scoring weight)

- Approach
- Tobacco-relatedness

See Appendix E of the 2024 Call for Applications for detailed instructions to assist applicants in communicating clearly with peer reviewers

Review Criteria

Other Considerations

- Budget: Appropriate level, overlap and out-of-state expenses
- Protection of Human Subjects from Research Risk
- Inclusion of Women, Minorities and Children in Research
- Care and Use of Vertebrate Animals in Research
- Biohazards

Key Guidance to Applicants

- Access to application submission material is dependent on programmatic approval of the LOI, which must be submitted before the LOI deadline, **Thurs Aug 24 NOON**
- Appendix E is a resource for applicants that we recommend you consult early and often
- Applicants are required to follow all instructions and submit ALL required forms to avoid administrative rejection
- Applications that include cannabis must also be related to tobacco use, tobacco policy, or tobacco-related disease
- Proposition 56 requires that all research dollars must be used within California – plan your project and budget accordingly
- Applications originally submitted in grant cycle 2023, are eligible for resubmission in response to this 2024 Call for Applications
- Contact trdrp@ucop.edu with any questions

How to submit a proposal (LOI and application) in SmartSimple

presented by

Research Grants Program Office (RGPO)
Contracts and Grants Unit (C&G)

- C&G works in collaboration with TRDRP, serving as interface on administrative and procedural aspects of your **Letter of Intent (LOI)** or **Application** and their submission and review process.
- Contact: **RGPOgrants@ucop.edu**

Key Dates & Tips

| Action | Due Date |
|--|---|
| Letters of Intent (LOI) Due (Required for new & resubmissions) | Thursday, August 24, 2023 12:00 Noon PT |
| LOI Notification | Within 10 days of LOI deadline |
| Full Applications Due (Inclusive of Institution Approval) | Thursday, October 26, 2023 12:00 Noon PT |

- All materials must be submitted through SmartSimple
- Detailed instructions are provided on the website and in SmartSimple
- **Start early** to become familiar with SmartSimple
- **Submit early**: No late LOIs or applications will be accepted

Accessing SmartSimple

Login to SmartSimple: <https://rgpogrants.ucop.edu/>

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Returning users login here

Welcome to Research Grants Program Office | UCOP

The Research Grants Program Office (RGPO) oversees a broad grantmaking portfolio of over \$100 million a year to support research that is critical to California, the nation and the world. RGPO programs enhance University of California's research capacity and excellence, which helps attract top faculty, graduate students, government funding and companies to our state.

The SmartSimple Grants Management System is now accepting letters of intent (LOIs) and applications for the Tobacco-Related Disease Research Program (TRDRP). For information regarding the 2019 call for applications, please visit TRDRP's website at www.trdrp.org

Principal Investigator Registration

Register Here

Login to SmartSimple

Email:

Password:

Login

[Forgot Password?](#)

[Security](#)

First-time users register here

Creating an Account on SmartSimple

<https://rgpogrants.ucop.edu>

Enter your institution and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click “**Forgot Password.**”

Institution Information

Instructions
Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).

* Institution Name

Contact Information

* Email

* First Name

* Last Name

* Address

* City

* Country

United States


* State / Province

-- Select One --

* Zip / Postal Code

* Telephone Number

☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Submit

Preparing and Submitting an LOI

1. Click on the “**Available Funding Opportunities**” tab in the upper right corner.

2. Find the row that corresponds to the award you’re interested in and click “**Apply.**”

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Privacy & Security AGPI2 Gee

Home Available Funding Opportunities Historical Applications

Available Funding Opportunities

List of available funding opportunities below includes both open and upcoming opportunities. All times are in military time and in the Pacific Time Zone.

Search

| Name | Description | Policies and Guidelines | LOI Deadline | Full Application Deadline | |
|---|---|--|---------------------|---------------------------|--|
| TRDRP 2019A - Cornelius Hopper Diversity Award Supplement | Train promising individuals from underrepresented communities and/or those who wish to pursue careers in one or more stated research priorities focused on underserved communities. | CHDAS_Application_Instructions.pdf | 09/27/2018 12:00:00 | | Info Apply |
| TRDRP 2019A - High Impact Research Project | Conduct research that will address tobacco-related health disparities or new and emerging tobacco products. | IR_Application_Instructions.pdf | 08/16/2018 12:00:00 | 09/27/2018 12:00:00 | Info Apply |

LOI Submission Steps

The screenshot displays the University of California LOI submission portal. A blue sidebar on the left contains a 'Main' menu and a 'Notes' section. A red arrow points from the 'Notes' section to a callout box that says 'Download instructions'. The main content area features a 'Templates and Instructions' section with a link to 'IR_Application_Instructions.pdf' (1,919 KB - 07/18/2018 6:31pm). A red arrow points from this link to a callout box that says 'Click the section headings to access and complete each section of the LOI.' Below this, a 'Preview' button is visible. The interface includes a horizontal navigation bar with tabs: 'TITLE PAGE', 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'BUDGET', and 'SIGNATURE PAGE'. The 'TITLE PAGE' tab is active, showing fields for 'Application ID: T29IR0259', '* Project Title' (with a character count of 100), '* Project Duration (year)' (a dropdown menu), '* Project Start Date' (a date picker), and '* Project End Date' (a date picker). A red arrow points from a callout box that says 'Click "Submit LOI" to submit the LOI.' to the 'Submit LOI' button in the bottom right corner. Other buttons include 'Save Draft' and 'Withdraw'. The top right of the page shows a user profile for 'Jane Doe' and links for 'Privacy & Security', 'Pending Opportunities', and 'Historical Applications'.

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Privacy & Security Jane Doe

Pending Opportunities Historical Applications

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Main

Notes

Download instructions

Templates and Instructions:

IR_Application_Instructions.pdf
1,919 KB - 07/18/2018 6:31pm

Preview

Total Files: 1

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION BUDGET SIGNATURE PAGE

Application ID: T29IR0259

* Project Title: Please enter the project title here; no
100 characters left

* Project Duration (year): -- Select One --

* Project Start Date: mm/dd/yyyy

* Project End Date: mm/dd/yyyy

Save Draft Submit LOI Withdraw

Click the section headings to access and complete each section of the LOI.

Click "Submit LOI" to submit the LOI.

From Approved LOI to Invited Application

1. Click on “In Progress Applications.”
2. Locate the row for your submitted **TRDRP LOI**. Confirm approval of your LOI under the “**Status**” Column. Click “**Open**” to begin full application and access instructions and templates.

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Home Available Funding Opportunities Historical Applications

My Applications

1

3 In Progress Applications

0 Submitted / Under Review Applications

0 Awarded Applications

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Privacy & Security Jane Doe

Home Available Funding Opportunities Historical Applications

In Progress Applications

| # RFA | Application ID | Project Title | Type | PI Name | My Role | LOI Deadline Date | FA Deadline Date | Status |
|-------|----------------|---------------|------------------------------|----------|------------------------|-------------------|------------------|-----------------------------|
| 1 | T29IR0228 | STOY Test 2 | High Impact Research Project | Jane Doe | Principal Investigator | 08/16/2018 | 09/27/2018 | Invited to Full Application |

From Approved LOI to Full Application

3. Click on the “Continue to Full Application” button at the bottom of the screen to access the Full Application materials.


The screenshot displays the University of California application portal interface. At the top, a blue header bar contains the university's name, navigation links (Home, Available Funding Opportunities, Historical Applications, Open Calls (Testing)), and user information (Privacy & Security, Jane Doe 4). Below the header, a sidebar on the left shows 'Main' and 'Notes' tabs. The main content area is titled 'L22CR4382 RGPOTest CRT STOY3'. It includes a 'Call for Application Details' section with the name 'LFRP 2022 Collaborative Research and Training Awards' and a deadline of '08/05/2021 12:00:00'. Below this is a 'Templates and Instructions' section with a link to 'UC_Lab_Fees_2022_-_CRT_-_LOI_instructions.pdf'. A 'Preview' button is visible. A horizontal navigation bar shows tabs for 'TITLE PAGE', 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', and 'SIGNATURE PAGE'. The 'TITLE PAGE' tab is active, showing fields for 'Application ID: L22CR4382', '* Project Title: RGPOTest CRT STOY3' (with 82 characters left), and '* Project Duration (year): 3'. At the bottom, a red circle highlights the 'Continue to Full Application' button, which is also marked with a red circle containing the number '3'. A 'NEXT >' button is also present.


Application Submission

Instructions can always be downloaded at the top of each page.

Complete each section of the application. (“Save Draft” frequently to save entered information; review & edit as needed.)

Templates and Instructions:

 [CBCRP_Submission_Instructions_by_Award_Type.pdf](#)
20.6 KB - 08/27/2019 12:49pm

 Preview

TITLE PAGE | APPLICANT / PRINCIPAL INVESTIGATOR | PROJECT INFORMATION | PROJECT CONTACTS | BUDGET | ASSURANCES | DOCUMENTATION | SIGNATURE PAGE

Application ID: B26PW1210

* Project Title: RGPOTest - CBCRP Water ST0Y1

72 characters left


* Project Duration (year):

* Pr

When finished, click “Submit to Signing Official.”

Download templates and upload required attachments in the Documentation section.

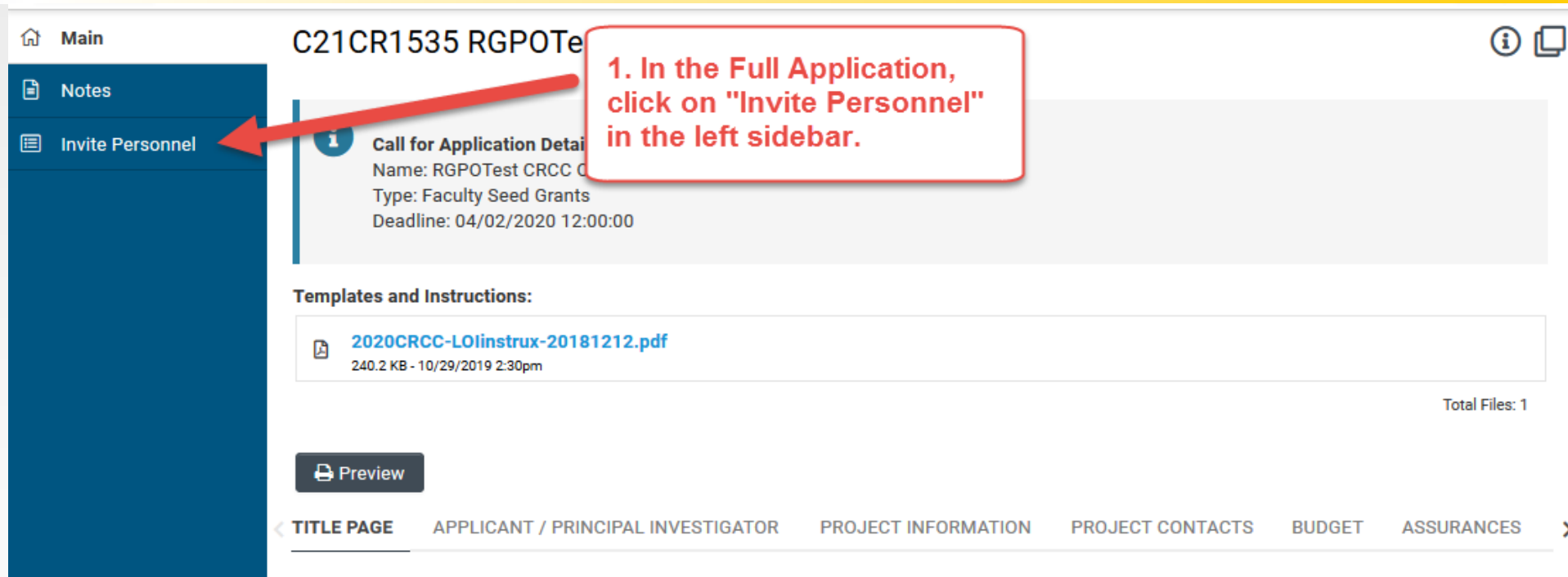
Save Draft

 Withdraw

☒ Submit to Signing Official

NEXT >

Full Application: Inviting Personnel



The screenshot shows a web application interface. On the left is a dark blue sidebar with three menu items: 'Main' (with a house icon), 'Notes' (with a document icon), and 'Invite Personnel' (with a list icon). A red arrow points from a red-bordered callout box to the 'Invite Personnel' link. The callout box contains the text: '1. In the Full Application, click on "Invite Personnel" in the left sidebar.' The main content area has a header with 'C21CR1535 RGPOTe' and an information icon. Below the header is a section titled 'Call for Application Details' with the following text: 'Name: RGPOTest CRCC C', 'Type: Faculty Seed Grants', and 'Deadline: 04/02/2020 12:00:00'. Below this is a section titled 'Templates and Instructions:' containing a file named '2020CRCC-LOinstrux-20181212.pdf' with a size of '240.2 KB' and a date of '10/29/2019 2:30pm'. A 'Preview' button is located below the file. At the bottom of the main content area is a horizontal navigation bar with the following tabs: 'TITLE PAGE' (selected), 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', and 'ASSURANCES'.

REQUIRED for Predoctoral and Postdoctoral; Optional for Research, Pilot, and New Investigator

1. Click on “Invite Personnel”

Full Application: Inviting Personnel

C21CR1535 RGPOTest CRCC v1

Add Personnel
Please input basic contact information First Name, Last Name, Email, and Role. The Status column is triggered allowing the invited contact to accept or decline the invitation. The Status column access (Roles and access are defined below).
PI Assistant: User can View/Edit/Submit the application.

| Prefix | First Name | Last Name | Email | Role | Status |
|--------------|------------|-----------|-------|------|--------|
| <div>+</div> | | | | | |

Save **Invite**

2. Click the “+” button to provide access to the following roles on the SmartSimple application:

- **Referee or Mentor Referee:** *Required for Predoctoral and Postdoctoral awards*; Submit a blinded letter of reference in support of the Applicant (min. 1 Mentor Referee and 2 Referees required)
- **PI Assistant:** can edit and submit a completed application
- **Co-Investigator:** View only

3. Enter the individual’s name and email address.

4. Repeat as needed.

5. Click ‘Invite’ to send out invitation emails.

Budget tab

Templates and Instructions:

Click the Budget tab

Click "Open" to start entering information

← TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS **BUDGET** ASSI >

Total Project Costs

| Action | Owner - Institution | Total DC | Total IDC | Total |
|----------------------|---------------------------------------|-----------|-----------|-----------|
| Open | Jane Doe 2 - MERCY HOUSING CALIFORNIA | \$141,750 | \$42,225 | \$183,975 |
| Total | | \$141,750 | \$42,225 | \$183,975 |

← BACK NEXT >

[Save Draft](#) [Withdraw](#) [Submit to Signing Official](#)

Budget tab – Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.” Then click “Add Signing Official.”

INSTITUTION CONTACTS BUDGET SUMMARY BUDGET DETAILS SUBCONTRACTS

*** Signing Official**

This should identify the individual who is authorized to act for the Applicant Organization, and who will serve as the liaison to the grantor on official grant administrative matters.

Search and select ?

*** Fiscal Contact**

This should identify the individual at the Applicant Organization who will serve as the authorized representative for the Applicant Organization.

Search and select ?

*** Contracts and Grants Contact**

This should identify the individual in the Applicant Organization's Contracts and Grants Office, or the individual who will serve as the liaison to the grantor on official grant administrative matters.

Search and select ?

Can't find the contact you're looking for?

☒ Can't find Signing Official
☐ Can't find Fiscal Contact
☐ Can't find Contracts and Grants Contact

Add Signing Official

Budget tab – Editing the budget

Translational Research Award Application » **Budget**

[↑ Back to Application](#)

Budget Instructions:

Please open the budget and carefully read the limits set on the call for applications. If exceeded, system will alert and user is required to adjust the numbers.

INSTITUTION CONTACTS **BUDGET SUMMARY** BUDGET DETAILS **SUBCONTRACT BUDGET DETAILS**

Please click the Edit Budget button below to enter your budget information.

[✎ Edit Budget](#)

Jane Doe 1 - MERCY HOUSING

Budget Summary

[Save Draft](#) [Budget Complete](#)

Do not click “Budget Complete” until you have entered all the necessary budget figures and justification notes – clicking this button will lock your budget and you will not be able to make additional edits.

Budget tab – Editing the budget

Scroll down to
“Personnel Costs.”
Click “+” to add a new
row.

Entries will populate in
the budget summary at
the top of the page.

Enter budget
justification.

Repeat for all budget
categories.

Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click “+” to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00

The total direct cost maximum is: \$750,000.00

| | Year 1 | Total |
|---|---------|---------|
| Personnel Costs | \$2,000 | \$2,000 |
| Student Tuition Fees, Graduate Student Stipends | \$0 | \$0 |
| Other Project Expenses | \$0 | \$0 |
| Equipment | \$0 | \$0 |
| Travel Expenses | \$0 | \$0 |
| Subcontracts | \$0 | \$0 |
| Service Contracts and Consultants | \$0 | \$0 |
| Direct Costs | \$2,000 | \$2,000 |
| Modified Total Direct Costs (MTDC) | \$2,000 | \$2,000 |
| Indirect Costs (IDC)Total | \$0 | \$0 |
| Total Expenses | \$2,000 | \$2,000 |

1. Personnel Costs (Salary and Fringe)

| Salaries and Fringe Benefits | Year1 | Total |
|------------------------------|---------|---------|
| Salary 1 | \$2,000 | \$2,000 |
| | \$2,000 | \$2,000 |
| | | |

For each person supported by this grant, describe their contribution to the project.

Justification

Save Clear Close

Submit to Signing Official

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Privacy & Security Jane Doe

Home Available Funding Opportunities Historical Applications

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Main

Notes

Invite Personnel

Call for Application Details

Name: TRDRP 2019A - High Impact Pilot Award

Type: High Impact Pilot Award

Deadline: 09/27/2018 12:00:00

Templates and Instructions:

IP_Application_Instructions.pdf

1,916 KB - 07/18/2018 6:32pm

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

* Applicant Signature

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

☒ I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

* Applicant Electronic Signature (Type in your full legal name)

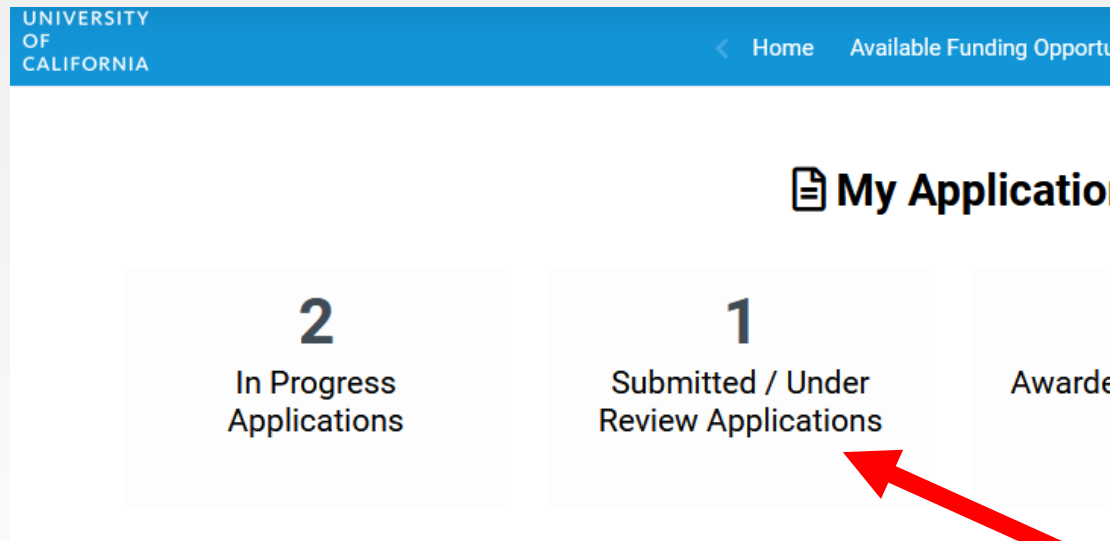
Jane Doe

* Date

07/19/2018

Save Draft Withdraw **Submit to Signing Official**

Confirming Submission to TRDRP



After the Signing Official has submitted the application:

- Applicant PI and Signing Official will receive a confirmation email.
- Applicant PI will be able to access a read-only copy of the application under the “Submitted/Under Review Applications” tile in SmartSimple

Applicant Support

- Contacts
 - **Programmatic guidance:** TRDRP@ucop.edu or appropriate program officer
 - **SmartSimple guidance:** RGPOgrants@ucop.edu
- Visit TRDRP website for the 2024 Call for Applications and related information ([TRDRP.org](https://trdrp.org))
- Log in to [SmartSimple](https://rgpogrants.ucop.edu) (<https://rgpogrants.ucop.edu>) to download detailed submission instructions.

Q & A